



# ArchitectureBoston Expo Credit Card Authorization Form

Please complete the following information to make a payment to the ArchitectureBoston Expo via credit card.

### Company information

Company Name: \_\_\_\_\_

Exhibiting As (if applicable): \_\_\_\_\_

### Billing Information

Cardholder name: \_\_\_\_\_

Billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Invoice #: \_\_\_\_\_ Booth #: \_\_\_\_\_

Amount to charge: \_\_\_\_\_ Date: \_\_\_\_\_

Cardholder Signature\*: \_\_\_\_\_ Email: \_\_\_\_\_

*We understand that all deposits/final payments are non-refundable. Credit card payments are subject to all terms and conditions on the booth space contract including cancellations (as stated in Paragraph 6.) In signing this form it is confirmed that you have read and agreed to the terms and conditions.*

***\*For security reasons digital signatures are not accepted.***

*If you need any additional information, please call 866.606.7765 or 972.536.6385. If you have questions for the accounting department, please call 972.536.6300.*

**PCI compliance requires that any credit card information must only be received via our secure fax line 972-550-5390 or through our online portal.**



*This section will be shredded once the card has been approved.*

Visa       MasterCard       American Express



Card #: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Expiration Date: \_\_\_\_\_